Evidence Synthesis for Agri-food Systems Transformation - Spring School

Registration for the Spring School is a 2-step process using a standard registration website via the University of Almería's official website. You must first 'pre-register' ('Preinscripción') and pay a deposit (refundable until the 14th February 2023). After this date, you will then be invited to complete your registration ('Matrícula') and pay the outstanding registration fee. If you cancel before this date, you will be entitled to a full refund of your deposit. If you cancel after this date, we may be unable to issue a refund.

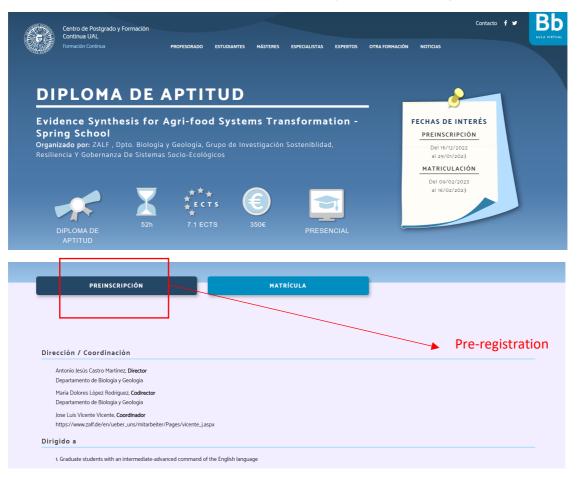
Since the website is in Spanish, we have developed the following step-by-step instructions so that non-Spanish speakers can pre-register and register correctly and easily.

If you have any questions, please do not hesitate to contact us (nealhaddaway@gmail.com).

1. Please, click on the institutional link to the Spring School

https://fcontinua.ual.es/index.php/course/detail/147558

You will find this screen, which includes a summary of the School's general information



Pel 20/03/2023 al 24/03/2023 Horario: From 8.00am to 7.00pm Universidad de Almeria Universidad de Almeria Módulos docentes Session 1: Introduction to evidence synthesis methods and the Collaboration for Environmental Evidence (CEE) (Créditos: 11, Duración: 8 h.) Session 2: Stakeholder engagement and question formulation (Créditos: 15, Duración: 11 h.) Session 3: The Protocol, Searching for evidence, Assembling a library of evidence and review management software and Screening for relevance (Créditos: 15, Duración: 11 h.) Session 4: Data extraction and coding, Critical appraisal, Synthesis (visualisations and narrative, quantitative and qualitative methods) (Créditos: 15, Duración: 11 h.) Session 5: Writing and publishing the final report and Communicating results (Créditos: 08, Duración: 6 h.) Session 6: Fieldtrip (Créditos: 07, Duración: 5 h.)

You can find the translation of this information below:

Evidence Synthesis for Agri-food Systems Transformation - Spring School

Organized by: ZALF and SociEcos Lab (University of Almería)

Duration: 52 hours

European Credit Transfer and Accumulation System (ECTS): 7.1

Registration fee: €350

Course format: In-person at the University of Almería (Carr. Sacramento, s/n, 04120 La

Cañada, Almería, Spain)
Certificate of proficiency
Direction and coordination

Director: Antonio Castro Martínez (University of Almería)

• Co-director: María Dolores López Rodríguez (University of Almería)

Coordinator: José Luis Vicente Vicente (ZALF)

Addressed to:

Graduate students with an intermediate-advanced command of the English language **Realization**:

From 20th to 24th March 2023

Teaching modules:

- Session 1: Introduction to evidence synthesis methods and the Collaboration for Environmental Evidence (CEE)
- Session 2: Stakeholder engagement and guestion formulation
- Session 3: The Protocol, Searching for evidence, Assembling a library of evidence and reviewing management software, and Screening for relevance
- Session 4: Data extraction and coding, Critical appraisal, Synthesis (visualisations and narrative, quantitative and qualitative methods)
- Session 5: Writing and publishing the final report and Communicating results
- Session 6: Local nature tour

The official procedure to register for Spring School involves two different phases:

<u>Phase 1: Pre-registration</u>: From 16 December 2022 to 29 January 2023. To pre-register, you must pay **105€**. This amount will be deducted from the total registration fee (€350).

After Phase 1 a provisional list of selected people will be published (1 February 2023). In case you appear on this list, you must proceed to the second phase (registration).

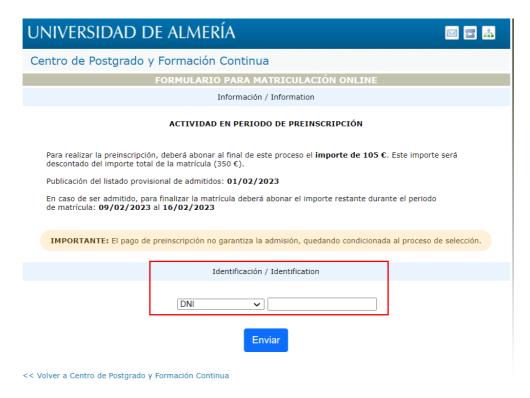
<u>Phase 2: Registration</u>: From 9 February 2023 to 16 February 2023. To pre-register, you must pay **245€**.

2. Pre-registration

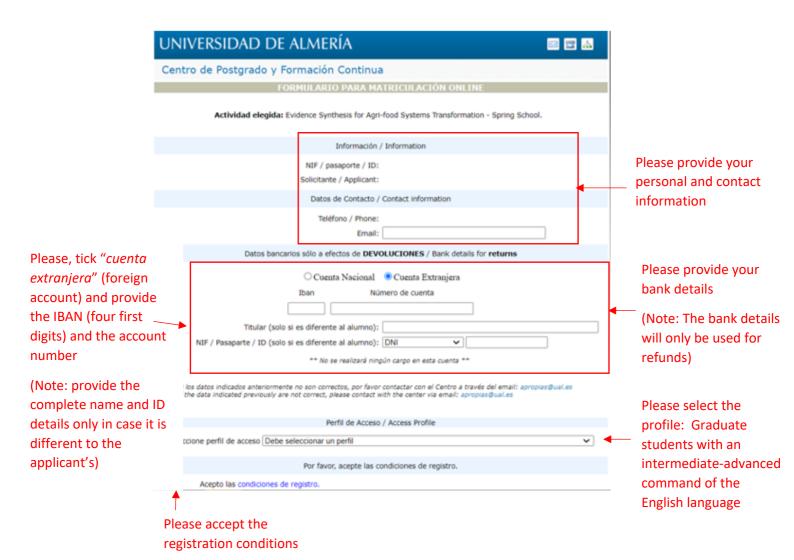
To proceed with the pre-registration, you must click "preinscripción" (highlighted within a red box in the previous screenshot) and you will proceed to the identification.

2.1 Identification:

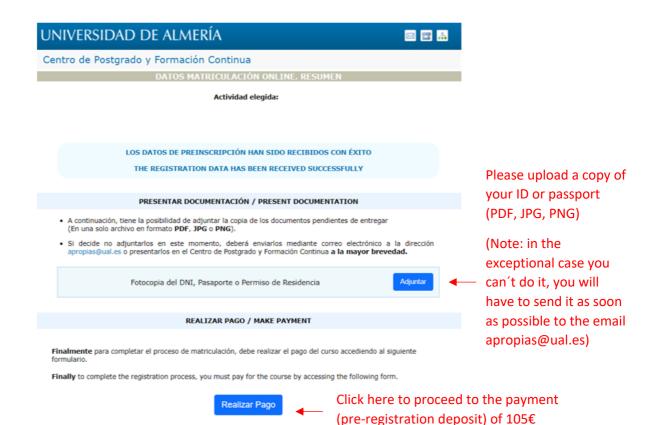
You must provide your ID (DNI and NIE are for Spanish and residents in Spain). Then you must click on "Enviar" (send) and you will see the following screen:



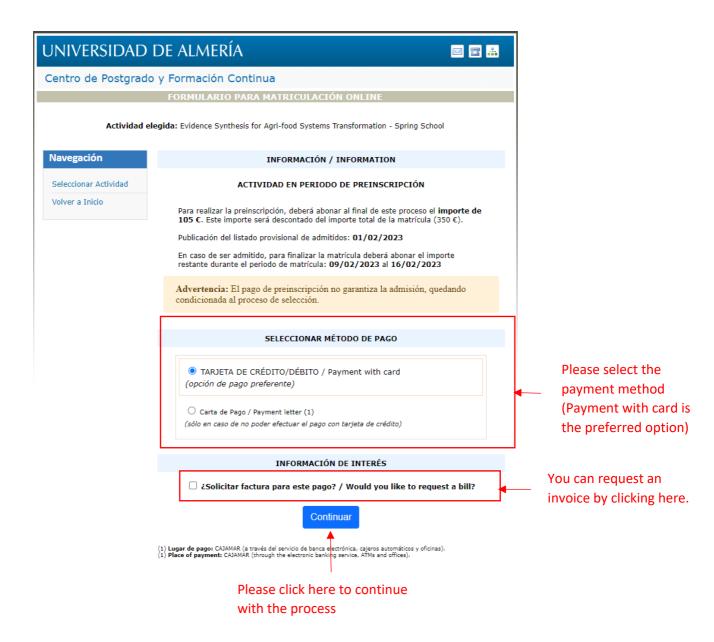
Los datos personales recogidos serán incorporados y tratados en el fichero Alumnos, cuya finalizada es la gestión de solicitudes de entrada, no estan previstas cesiones de datos. El órgano responsable del fichero es la Sra. Secretaria General de la Universidad de Almería, y la dirección donde el interesado podrá ejercer los derechos de acceso, rectificación, cancelación y oposición ante el mismo es: Secretaria General, Universidad de Almería, Cla Sacramento, Almería, todo lo cual se informa en cumplimiento del artículo 5 de la Ley Orgánica 15/1999, de 13 de diciembre, de Protección de Datos de Carácter Personal.



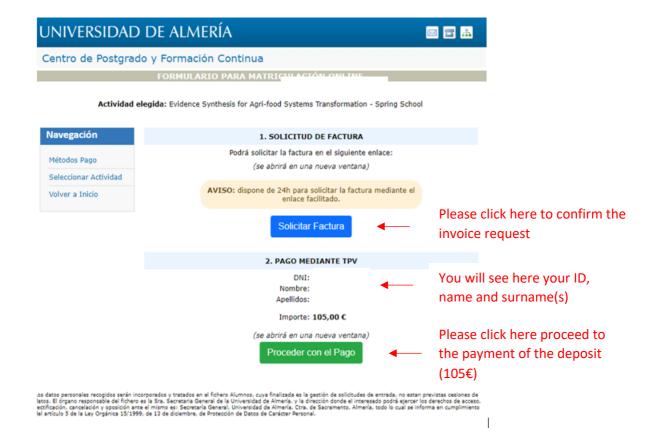
Subsequently, you will see the following screen:



2.3 Payment of the deposit



You will see a summary of the payment in the following screen:



Following steps

We will confirm your final inclusion on the Spring School on 1 February 2023. You will then receive an email confirming this and you must finalise the registration procedure by completing Phase 2 (more details to proceed with Phase 2 will be provided by then).

The cancellation policy for Spring School:

- The repayment of the deposit can be requested before 14 February 2023 by those students who have paid the pre-registration. After this date, the deposit could not be returned
- In the exceptional case that the Spring School needs to be cancelled due to unforeseen situations, the registration fee will be returned to students who have paid.

If you have any questions during the procedure, please contact us: vicente@zalf.de